



Audio Recording Permission Form

As part of Future Tutor's strict quality control standards, we require all new tutors to undergo a probationary period of **between one and three sessions** at the discretion of Future Tutor management. In order to monitor these sessions and provide feedback to the tutor, Future Tutor management needs the tutor to AUDIO RECORD these first one to three probationary sessions and send these to management for review. This will involve your child being audio recorded. Future Tutor will contact you in advance when a new tutor probationary session is scheduled where your child is the student.

If the probationary tutoring session(s) occurs **online**, it will be recorded via the Google Meet in-call audio recording function. If the probationary tutoring session(s) occurs **in-person**, it will also be recorded via Google Meet's audio recording function whereby the tutor will place their device near themselves and the student and record through an empty Google Meet call.

In line with our privacy policy, Future Tutor management will review these recordings and **destroy them within a maximum 30 days or less from time of recording.**

Please note that the purpose and terms surrounding this audio recording clause are entirely separate from the audio recording clause relating to unsupervised in-person tutoring and child safety discussed the In-person tutoring

I DO / DO NOT permit my tutor to audio record new tutor probationary tutoring sessions involving my child for the purposes of Future Tutor quality control.

Signed:

Parent/guardian name:

My child's name:

Date:
